

# CONTROLLED SUBSTANCES INVENTORY LOG

(CII must be separated from CIII-CV inventory)

Name of Pharmacy \_\_\_\_\_

DEA Registration Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date of Inventory: \_\_\_\_\_  
(Must be within 4 days of specified annual controlled substance inventory date each year)

Inventory taken at: Opening / Closing of business (circle one)

Started at (time): \_\_\_\_\_ and Ended at (time): \_\_\_\_\_

Signature of person(s) who took inventory: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of PIC: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of PIC and the date of the inventory shall be documented within 72 hours or three working days of the inventory)

**Inventory records shall be maintained for a period of five years and be readily available for inspection.**

(See R156-17b-605 Operating Standards – Inventory Requirements, for further instruction)